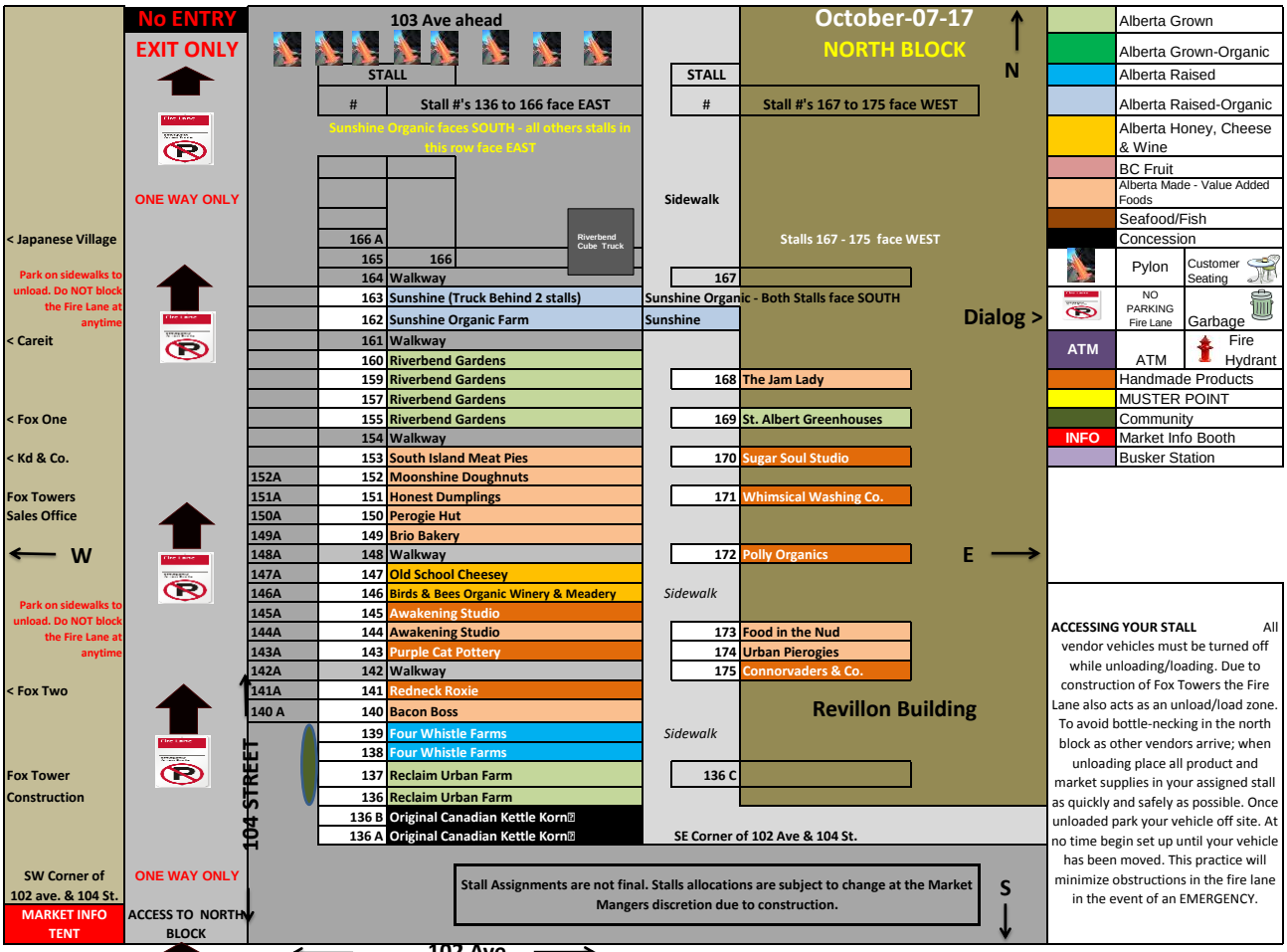

ACCESSING YOUR STALL All vendor vehicles must be turned off while unloading/loading. Due to construction of Fox Towers the Fire Lane also acts as an unload/load zone. To avoid bottle-necking in the north block as other vendors arrive; when unloading place all product and market supplies in your assigned stall as quickly and safely as possible. Once unloaded park your vehicle off site. At no time begin set up until your vehicle has been moved. This practice will minimize obstructions in the fire lane in the event of an EMERGENCY.

Access market site from 102 ave. and 105 Street (You are heading EAST BOUND as you enter the market).

Barricades @ WEST ACCESS CLOSE @ 8:15am. NO ENTRY by vehicle AFTER 8:15am. All vendor vehicles must be removed from the street by 8:30am SHARP

Re-Entering the Market @ 3:15pm - The entrance to the market will reopen at 3:15pm; no access is granted into the market until that time unless authorized by site management.
- Do not retrieve your vehicle until you are completely packed up and ready to load up product and supplies into your vehicle. Vendors re-enter the market site from 102 ave. and 105 st. - Vendors can leave the market site at approximately 3:10pm to retrieve their parked vehicle providing you are completely packed up. The main entrance to the market re-opens at 3:15pm. Absolutely no vendor vehicles should be present until that time. Any vendor vehicles lined-up outside the WEST gate access before 3:15pm will be asked to leave until the west gate opens. Only local traffic should be present up to 3:15pm.
- In the event of an emergency when re-entering the market do not at any time block the fire lane at any time. If a space is not available vendors are expected to exit and re-enter the market site until such time a space becomes available to park. Do not under any circumstances stop and wait (idle) in the fire lane for a space to clear; the traffic must continue to move forward to avoid a back log of vehicles obstructing the fire lane.

EMERGENCY PLAN

EMERGENCY ACCESS POINTS (4)

EMERGENCY ACCESS LANES
- ACCESS from 105 St/102 Ave
- NW corner 103 St/102 Ave
- NW corner 104 St/102 Ave
- SW corner 104 St and Jasper Ave.

Fire lanes are 15 feet wide. There are also 10 foot segments through the market to facilitate access and movement from one side to the other.

Procedure in Case of Emergency

Staff upon becoming aware of an emergency will call Admin Manager or Assistant Admin Manager. Staff members are equipped with walkie talkies

Admin Manager will call 911

Staff will be deployed to each of the identified access points to assist EFR move through the market. Our private security staff member will join EFR and assist as well.

Muster points (as indicated on Site Layout)

Should evacuation be deemed necessary two muster points have been established.

SOUTH BLOCK vendors will proceed to the Michael Phair pocket park just north of the former Sobeys on the west side of the street.

Those vendors on the EAST/WEST/NORTH BLOCK will proceed to the west side of Bill Rees YMCA on 105 St. and 102 Ave.

Market Set Up and Tear Down

Vendors are not allowed to block the fire lane at any time. Vendors are expected to pull on sidewalks to keep the fire lane completely clear at ALL TIMES.